

Appendix A – Commercial Berth Application Form

NORTH SUNDERLAND HARBOUR

Commercial Berth Allocation Application Form

Please complete all sections. Incomplete applications may delay consideration.

1. Applicant Details

Applicant / Business Name: _____

Trading Name (if different): _____

Contact Person: _____

Address: _____

Postcode: _____

Telephone: _____

Email: _____

2. Application Type

Please tick:

☐ Permanent Commercial Berth

☐ Seasonal Berth

☐ Temporary Berth

Requested start date: _____

Requested duration (if applicable): _____

3. Vessel Information

Vessel Name: _____

Registration Number: _____

Type of Vessel:

☐ Fishing ☐ Passenger / Tour ☐ Workboat ☐ Other _____

Length Overall (LOA): _____

Beam: _____

Draft: _____

Gross Tonnage (if applicable): _____

Hull Material: _____

Engine Type: _____

4. Operational Information

Describe the vessel's commercial activity:

Estimated harbour use:

☐ Daily ☐ Weekly ☐ Seasonal ☐ Other _____

Estimated number of harbour movements per month:

Does your operation depend on regular access to North Sunderland Harbour?

☐ Yes ☐ No

If yes, please explain:

5. Local Economic Contribution

Please provide details of any local employment or economic contribution:

6. Existing Harbour Use

Have you previously held a berth within North Sunderland Harbour?

☐ Yes ☐ No

If yes:

Dates: _____

Previous berth number/location: _____

7. Supporting Information

Please provide copies of:

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Date: May 2026

- ☐ Vessel registration documents
- ☐ Insurance certificate
- ☐ Relevant licences / permits
- ☐ Safety certification (if applicable)
- ☐ Additional supporting information attached

8. Declaration

I confirm that the information provided is true and complete.

I understand berth allocation does not create any permanent right of occupation and that applications are assessed in accordance with the North Sunderland Harbour Commercial Berth Allocation Policy.

I agree to comply with harbour directions, harbour byelaws and berth conditions.

Applicant signature: _____

Name: _____

Date: _____

For Harbour Use Only

Date received: _____

Application reference: _____

Eligibility check completed: ☐

Supporting documents received: ☐

Assessment notes:

Decision:

☐ Approved ☐ Waiting list ☒ Further information required ☐ Refused

Harbour Master signature: _____

Date: _____